



Rights and Responsibilities

Name: _____

The County Social Services region is committed to respecting and advocating for individual’s rights, which include:

1. Freedom from unlawful discrimination based on ethnicity, color, creed, citizenship, national origin, gender, age, religion, disability, sexual expression or sexual orientation.
2. The right to participate in the development of all service plans.
3. The right to be treated with dignity and respect.
4. The right to appeal any provider or staff action.
5. The right to have all records and personal information kept confidential.
6. The right to refuse services.
7. The right to due process.
8. The right to privacy, including the right to have private conversations with your service coordinator or case manager and others.
9. The right to receive a copy of the Notice of Privacy Practices.
10. The right to receive a copy of the County Social Services Management Plan.

While you choose to receive mental health and disability services, you have the following responsibilities:

1. To meet with your service coordinator/case manager as needed and allow him/her in your home to assess the health and safety of your home environment.
2. To participate in team meetings to review your services.
3. To keep your service coordinator/case manager informed about any significant changes in your situation, including changes in benefits, finances, or living arrangements.

I understand the rights and responsibilities explained to me.

Signed: _____

Date: _____

Witnessed: _____

Date: _____

SERVING PEOPLE IN THE FOLLOWING IOWA COUNTIES

Allamakee County	Chickasaw County	Fayette County	Mitchell County
Black Hawk County	Clayton County	Floyd County	Tama County
Butler County	Grundy County	Howard County	Winneshiek County